



MMEHR

Multidimensional and
Multicultural Expertise of
Human Resources professionals

MMEHR online course

Guide to registration
and first access

Co-funded by the
Erasmus+ Programme
of the European Union



Manual on the registration and first access to the MMEHR course

Two steps (required only once):

- (1) **Account registration** by the e-learning platform FEDERICA
- (2) **Enrollment** to the chosen MMEHR course



Step (1)

Account registration by the e-learning platform FEDERICA

To register your own account by the FEDERICA platform:

- Go to <https://lms.federica.eu/>
- The default language of the platform is Italian.

Use the language selector to select English if your language is not Italian.



Step (1)

Account registration by the e-learning platform FEDERICA



Step (1)

Account registration by the e-learning platform FEDERICA

- Choose Log in in the upper right of the screen, then select Login FEDERICA.EU.



Step (1)

Account registration by the e-learning platform FEDERICA

The screenshot shows a web browser window with the URL <https://lms.federica.eu/?lang=en>. The page header includes the Federica Web Learning logo (Università di Napoli Federico II) and navigation links for ALL MOOCS, PARTNERS, and BLOG. A dark blue navigation bar contains a home icon, a menu icon, a language selector set to 'English (en)', and a 'Log in' button. A yellow circle highlights the 'Log in' button and the dropdown menu that appears, which contains the text 'Log in using your account on:' and a button labeled 'Login FEDERICA.EU'. A yellow arrow points from the 'Log in' button to this dropdown menu. The main content area features a large illustration of a student sitting on a desk with a laptop, a notebook, and an open book. To the right, there is a promotional banner for 'FEDERICAPRO English B1' with a 'Vai al programma' button. Below the banner is a large illustration of a pink book with 'Aa' on the cover and a person wearing a headset, representing customer support.

Step (1)

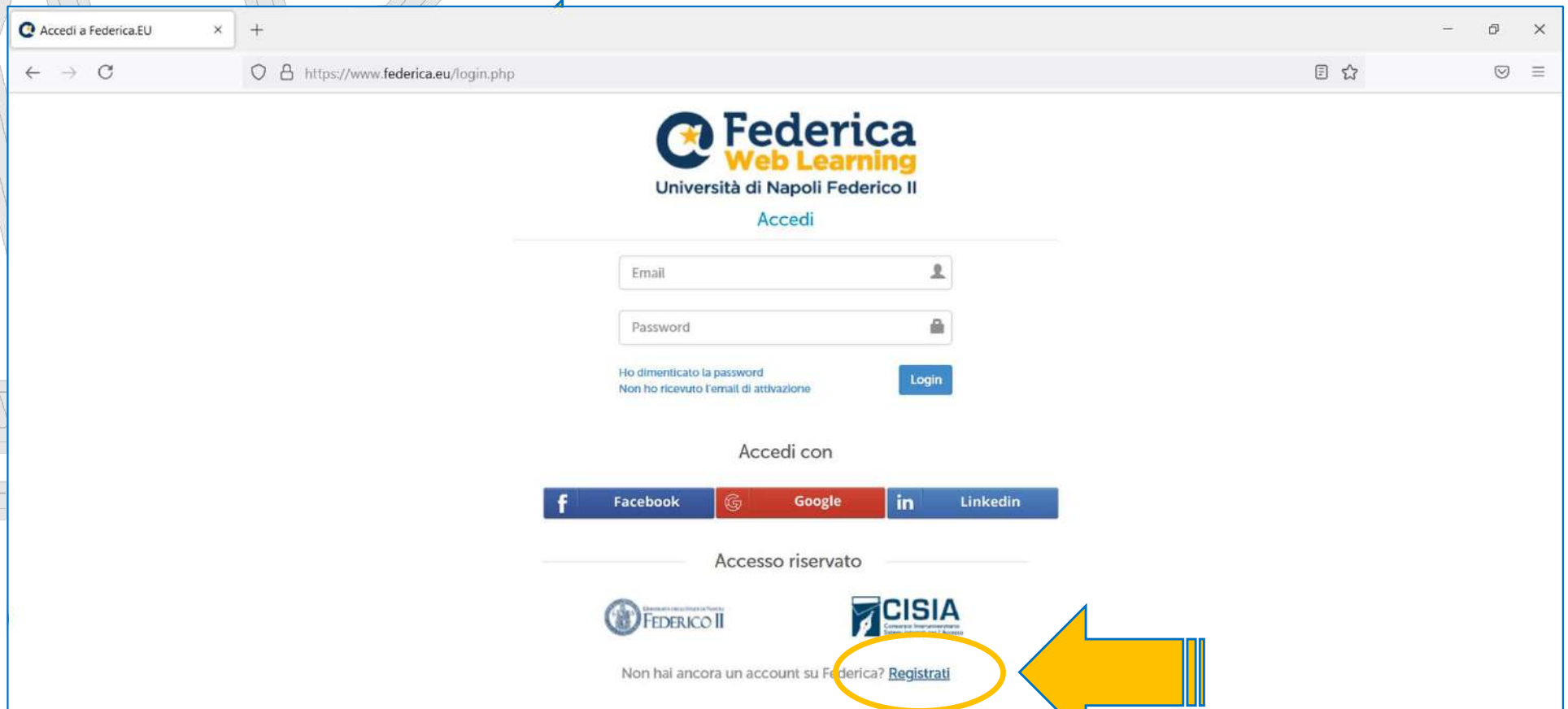
Account registration by the e-learning platform FEDERICA

- In the following screen, select **Registrati** (**Register** in Italian), at the bottom of the page



Step (1)

Account registration by the e-learning platform FEDERICA



MMEHR

Step (1)

Account registration by the e-learning platform FEDERICA

In the following screen:

- Fill in all required fields with your data, which are necessary to issue the final certificate at the completion of the Course
- Read and tick also the statements Terms and Condition and Privacy policy, provided in Italian
- Confirm choosing Registrati



Step (1)

Account registration by the e-learning platform FEDERICA

The screenshot shows the registration page for Federica Web Learning. The browser address bar displays "https://www.federica.eu/login.php?register". The page header includes the logo "Federica Web Learning" and "Università di Napoli Federico II". The main heading is "Registrati" with the subtext "Crea il tuo account per accedere gratuitamente ai MOOC di Federica." The registration form contains several fields: "AAA" and "BBB" (circled in yellow), "A.B@AB.COM" and "01/01/2000", and two password fields (one with 6 dots, one with 4 dots). Below the form is a checkbox for "Supporta le attività del Centro Federica Web Learning per migliorare l'Online Education fornendo ulteriori informazioni." and two terms of service checkboxes: "Ho letto, compreso e accettato i Termini e condizioni di Federica.EU" and "Ho letto, compreso e accettato l'informativa sulla privacy di Federica.EU" (both circled in yellow). A blue "Registrati" button is at the bottom right, also circled in yellow. Three yellow arrows point to the form fields, the terms of service, and the registration button.

Step (1)

Account registration by the e-learning platform FEDERICA

You will receive an email confirming the registration of your account.

This will end the Step (1), as at this moment you will have completed the creation of your own account to access the FEDERICA platform.



Step (1)

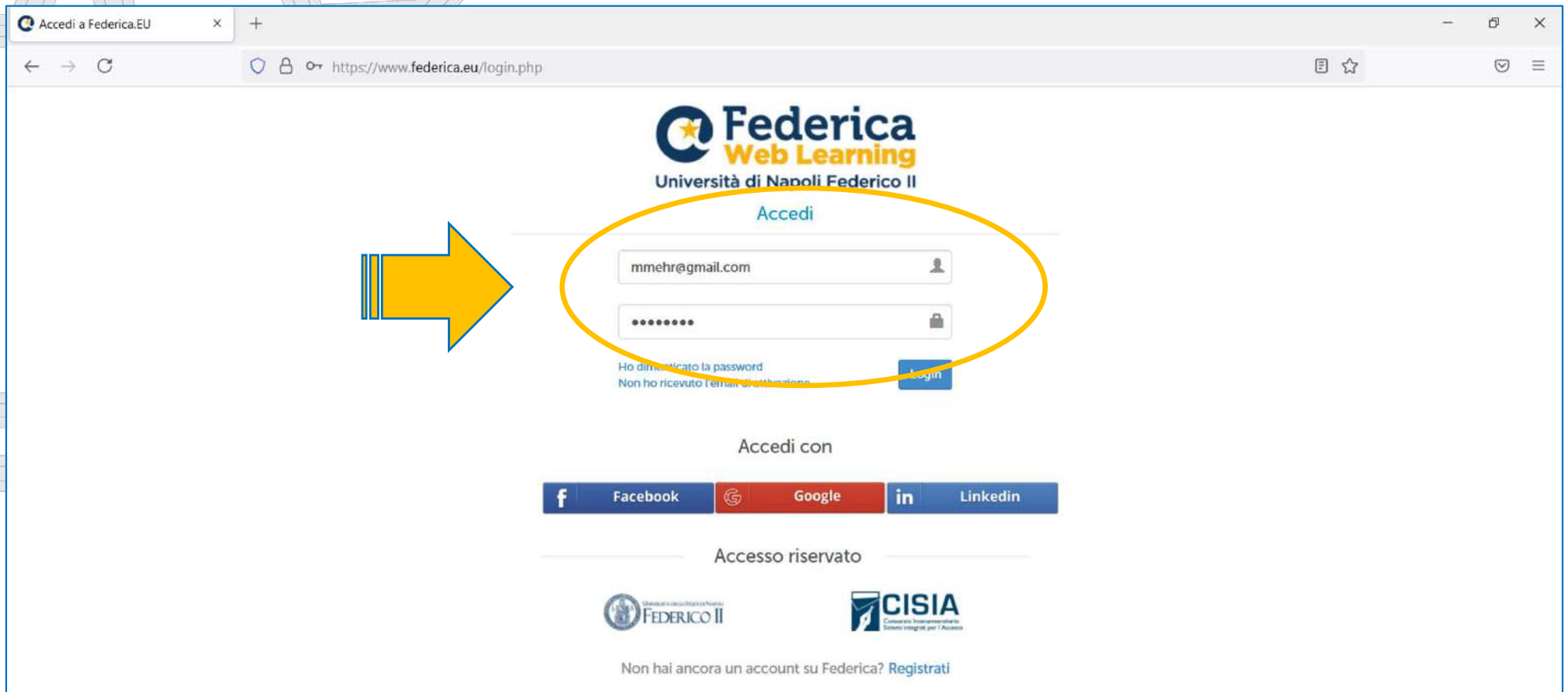
Account registration by the e-learning platform FEDERICA

From now on, you can access the FEDERICA platform at <https://lms.federica.eu/> by logging in with your registered account.



Step (1)

Account registration by the e-learning platform FEDERICA



The screenshot shows a web browser window with the URL <https://www.federica.eu/login.php>. The page header includes the logo for "Federica Web Learning" and "Università di Napoli Federico II". Below the header, the word "Accedi" is centered. A yellow arrow points to a login form that is circled in yellow. The form contains two input fields: the first is for an email address, with "mmehr@gmail.com" entered; the second is for a password, shown as a series of dots. Below the password field, there are two links: "Ho dimenticato la password" and "Non ho ricevuto l'email di attivazione". A blue "login" button is positioned to the right of the password field. Below the login form, there is a section titled "Accedi con" with three buttons for social media logins: Facebook, Google, and LinkedIn. At the bottom of the page, there is a section titled "Accesso riservato" with logos for "Università di Napoli Federico II" and "CISIA". At the very bottom, there is a link that says "Non hai ancora un account su Federica? Registrati".

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Step (1)

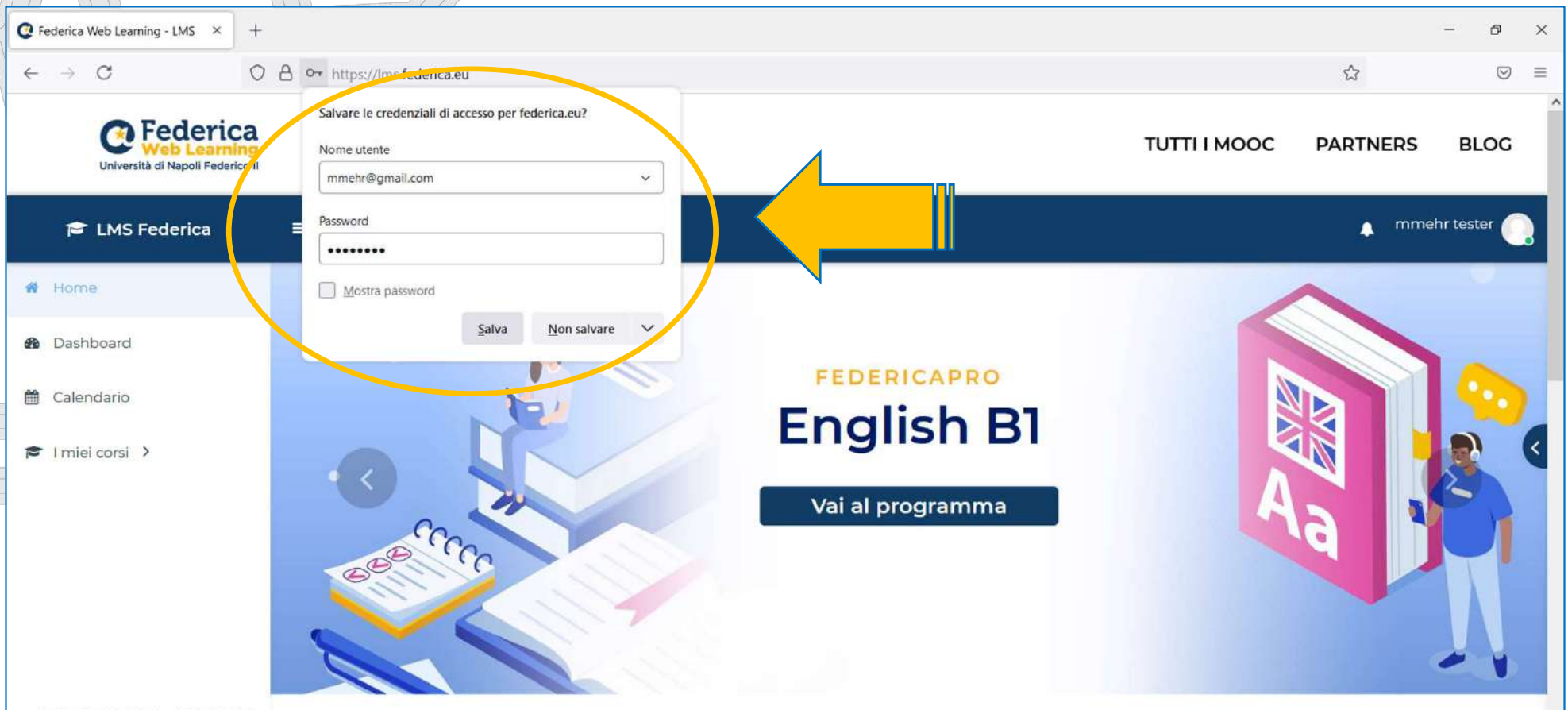
Account registration by the e-learning platform FEDERICA

If you let your browser save your login data, you will not need to insert your login data again to access the FEDERICA platform.



Step (1)

Account registration by the e-learning platform FEDERICA



MMEHR

Step (2)

Enrollment to the chosen MMEHR course

Once logged in, you need to choose the MMEHR course you would like to attend and enroll yourself to this course.

- You can reach your course directly, using the **link provided in the MMEHR website**
- Alternatively, you can **search for it in the FEDERICA catalogue of courses,** through the following steps here described.



Step (2)

Enrollment to the chosen MMEHR course

The simplest way to reach your MMEHR course is to write 'mmehr' in the search field, at the bottom of the FEDERICA homepage.



Step (2)

Enrollment to the chosen MMEHR course

The screenshot shows the Federica Web Learning LMS interface. The browser address bar displays 'https://lms.federica.eu'. The page header includes the Federica Web Learning logo and navigation links for 'ALL MOOCS', 'PARTNERS', and 'BLOG'. The user is logged in as 'mmehr tester'. The main content area features a carousel of course cards, each titled 'Federica Pro' and including a course title and a brief description. A search bar at the bottom of the page contains the text 'mmehr', which is circled in yellow. A large yellow arrow points from the right towards the search bar.

MMEHR

Step (2)

Enrollment to the chosen MMEHR course

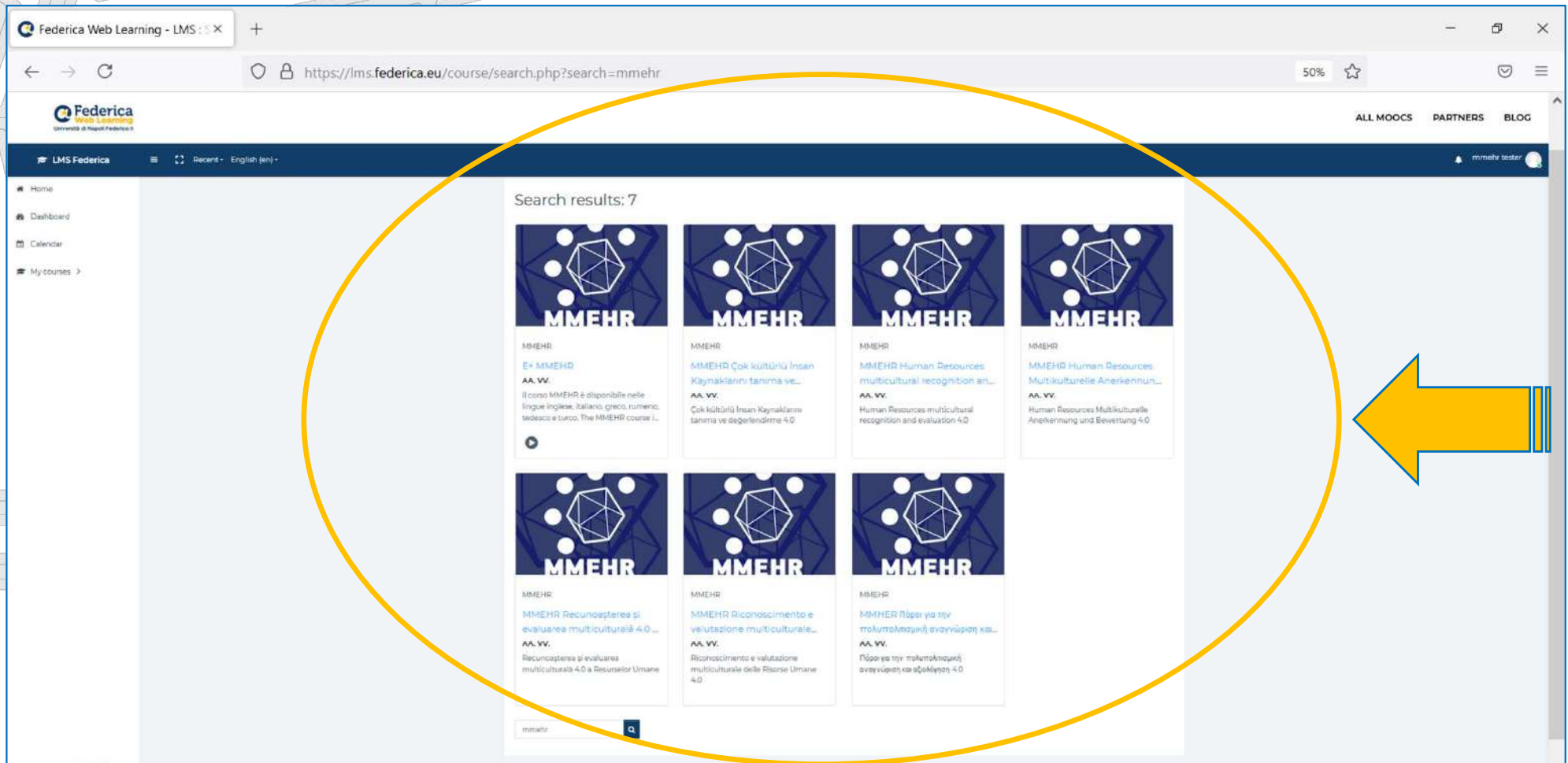
The result of this search will consist of 7 titles:

- A **comprehensive page** presenting all 6 language versions of the MMEHR course
- The **6 language versions of the MMEHR course**, between which you can choose the course you are intended to attend



Step (2)

Enrollment to the chosen MMEHR course



MMEHR

Step (2)

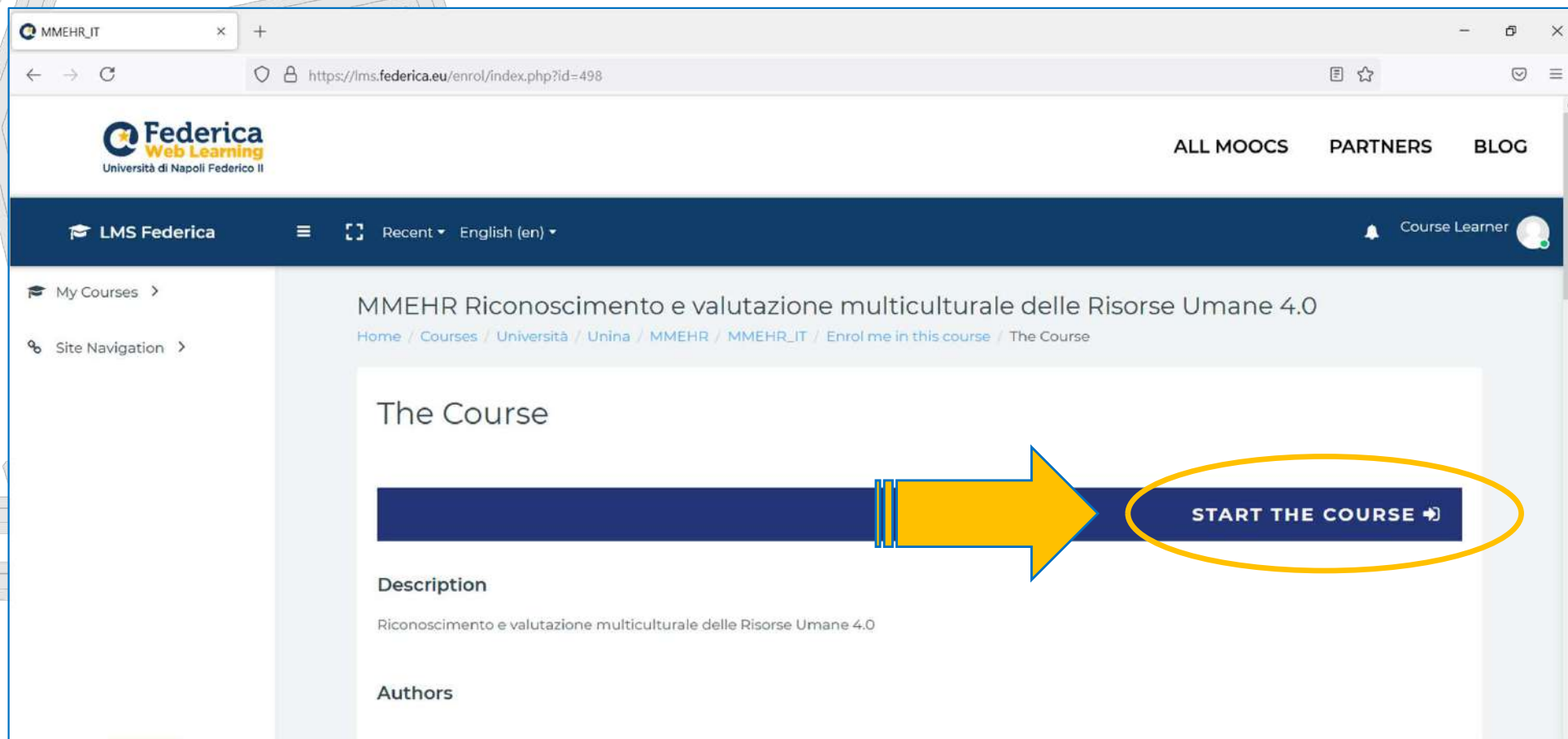
Enrollment to the chosen MMEHR course

In the page that will open after your course choice, select **START THE COURSE**



Step (2)

Enrollment to the chosen MMEHR course



The screenshot shows a web browser window with the URL <https://lms.federica.eu/enrol/index.php?id=498>. The page header includes the Federica Web Learning logo and navigation links for ALL MOOCS, PARTNERS, and BLOG. The main content area displays the course title 'MMEHR Riconoscimento e valutazione multiculturale delle Risorse Umane 4.0' and a breadcrumb trail: Home / Courses / Università / Unina / MMEHR / MMEHR_IT / Enrol me in this course / The Course. Below the title, there is a section titled 'The Course' with a large blue bar and a yellow arrow pointing to a 'START THE COURSE' button. The button is circled in yellow. Below this bar, there are sections for 'Description' (Riconoscimento e valutazione multiculturale delle Risorse Umane 4.0) and 'Authors'.



Step (2)

Enrollment to the chosen MMEHR course

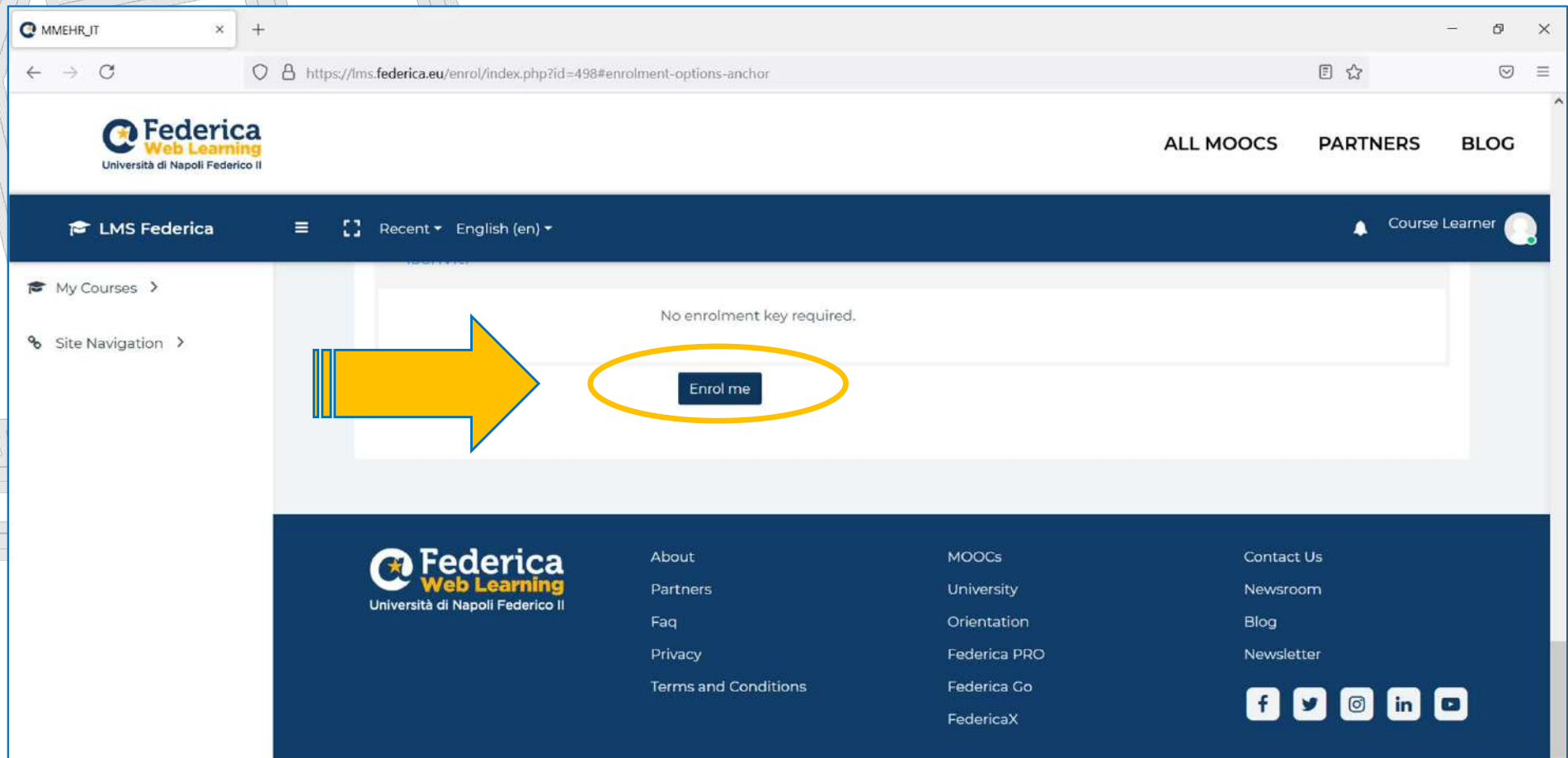
You will be directed to the bottom of the same page.

Here, confirm your enrollment clicking on **Enrol me**



Step (2)

Enrollment to the chosen MMEHR course



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Step (2)

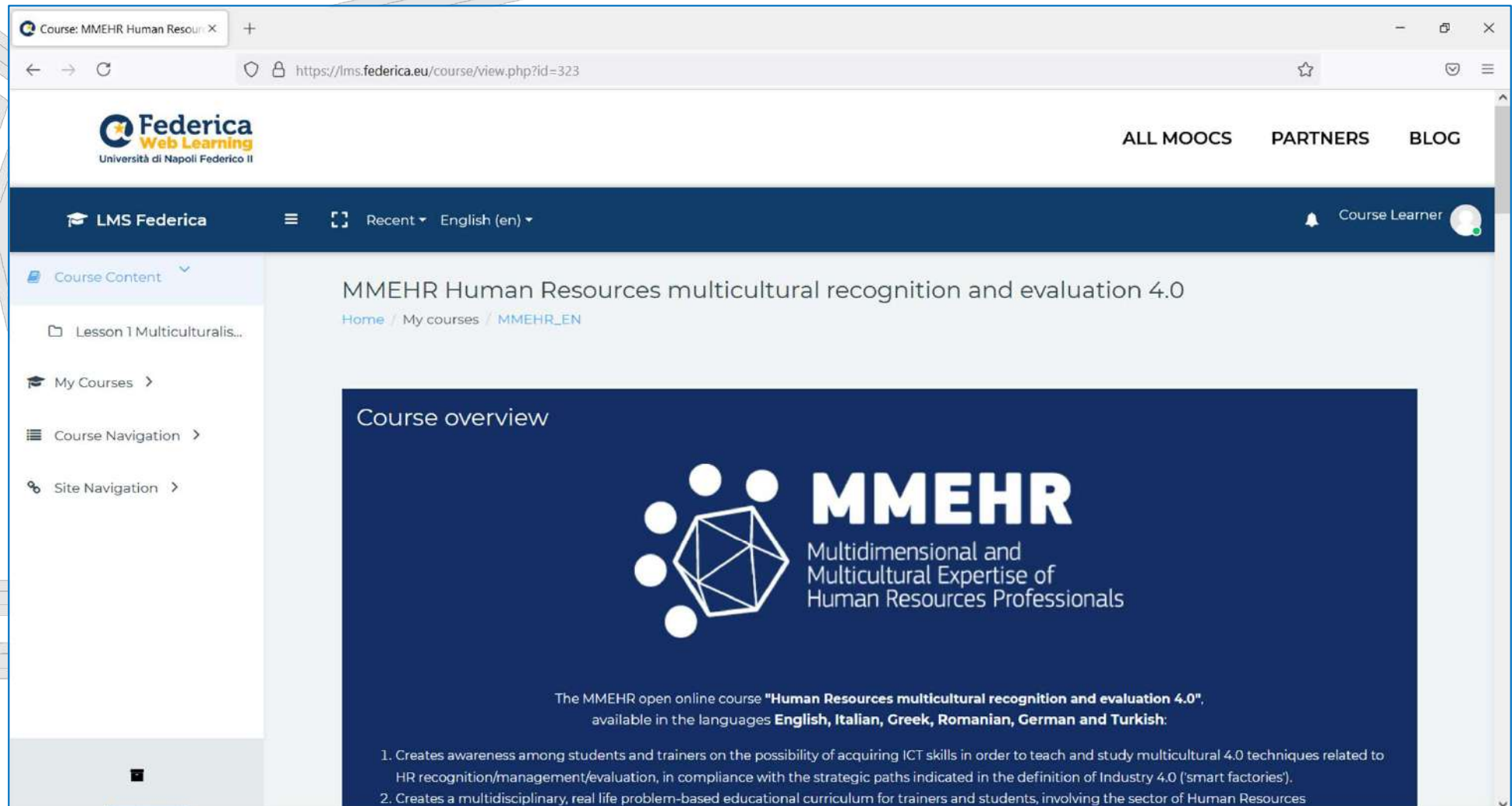
Enrollment to the chosen MMEHR course

After this, also the Step (2) Enrollment is completed, and you will be directed to the first screen of the course you chose.

Both **registration and enrollment steps will not be required again** and from now you can **reach your own course directly**.



Access to the chosen MMEHR course



The screenshot shows a web browser window displaying the course page for "MMEHR Human Resources multicultural recognition and evaluation 4.0". The browser's address bar shows the URL <https://lms.federica.eu/course/view.php?id=323>. The page header includes the Federica Web Learning logo (Università di Napoli Federico II) and navigation links for "ALL MOOCS", "PARTNERS", and "BLOG". The user is logged in as "Course Learner".

The course title is "MMEHR Human Resources multicultural recognition and evaluation 4.0". The breadcrumb trail is "Home / My courses / MMEHR_EN". The left sidebar contains navigation options: "Course Content" (with a sub-item "Lesson 1 Multiculturalis..."), "My Courses", "Course Navigation", and "Site Navigation".

The main content area features a "Course overview" section with the MMEHR logo and the text: "Multidimensional and Multicultural Expertise of Human Resources Professionals". Below this, it states: "The MMEHR open online course 'Human Resources multicultural recognition and evaluation 4.0', available in the languages **English, Italian, Greek, Romanian, German and Turkish**:"

1. Creates awareness among students and trainers on the possibility of acquiring ICT skills in order to teach and study multicultural 4.0 techniques related to HR recognition/management/evaluation, in compliance with the strategic paths indicated in the definition of Industry 4.0 ('smart factories').
2. Creates a multidisciplinary, real life problem-based educational curriculum for trainers and students, involving the sector of Human Resources





MMEHR

Multidimensional and
Multicultural Expertise of
Human Resources professionals

Enjoy your study
of the MMEHR course!